



**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING  
REGULAR SESSION  
MONDAY, NOVEMBER 12, 2024 – 7:00 PM  
CITY HALL**

**ELECTED OFFICIALS PRESENT:**

David Eady – Mayor  
Jeff Wearing – Councilmember  
Laura McCanless – Councilmember  
Mike Ready – Councilmember  
Erik Oliver – Councilmember  
George Holt – Councilmember

**APPOINTED/STAFF PRESENT:**

Bill Andrew – City Manager  
Marcia Brooks – City Clerk/Treasurer  
Mark Anglin – Police Chief  
David Strickland – City Attorney

**OTHERS PRESENT:** Jane Fadeley, Joyce Vodar

1. The meeting was called to order by the Honorable David Eady, Mayor.
2. **Erik Oliver made a motion to accept the agenda for the November 12, 2024 Mayor and Council Regular Meeting. Jeff Wearing seconded the motion. The motion was approved unanimously (7/0).** (Attachment A)
3. **Mike Ready made a motion to approve the Consent Agenda. Jeff Wearing seconded the motion. The motion was approved unanimously (7/0).** (Attachment B)
4. **Mayor's Report**  
Mayor Eady reminded the Councilmembers of the Work Session on November 18 and the Annual Retreat on November 21. December's Regular Session will be the second Monday, December 9.
5. **Citizen Concerns**  
Jane Fadeley and Joyce Vodar came before the City Council with several questions and concerns each regarding various City matters. These issues will be documented for follow-up by Bill Andrew.
6. **FY 2025 Powerline Tree Trimming** (Attachment C)  
**George Holt made a motion to approve the contract for Burford's Tree, LLC to complete FY 2025 powerline tree trimming for \$50,000. Erik Oliver seconded the motion. The motion was approved unanimously (7/0).**

7. **Resolution to Change Financial Policy (Attachment D)**  
Laura McCanless made a motion to approve the resolution adopting amendments to the City of Oxford Financial Policy as stated. Erik Oliver seconded the motion. The motion was approved unanimously (7/0).
8. **Request to Add Electronic Time Clocks to BS&A Software (Attachment E)**  
Mike Ready made a motion to approve the proposed purchase of two time clocks and project management/annual licensing contract with Andrews Technology. Jeff Wearing seconded the motion. The motion carried (6/1). Jim Windham voted Nay.
9. **Water Fountain Installation in Asbury Street Park (Attachment F)**  
Laura McCanless made a motion to approve the contract with Art Plumbing for \$19,161.51 to install the water fountains at Asbury Street Park. Erik Oliver seconded the motion. The motion was approved unanimously (7/0).
10. **CHIP Grant Application – Grant Writing and Administrative Services (Attachment G)**  
Mike Ready made a motion to approve the contract with Family Community Housing Association, Inc. (FCHA) and Gilbert & Associates to perform grant writing and administrative services for the City’s CHIP Grant application. Erik Oliver seconded the motion. The motion was approved unanimously (7/0).
11. **Community Development Block Grant Application for Water Line Replacement (Attachment H)**  
Laura McCanless made a motion to approve the bid from Carter & Sloope to assist the Northeast Georgia Regional Commission in preparing the City’s CDBG application for \$6,000. Erik Oliver seconded the motion. The motion was approved unanimously (7/0).
12. **Invoices (Attachment I)**  
The City Council reviewed invoices paid for \$1,000 or more in the month of October 2024.
13. **Executive Session**  
None.
14. **Adjourn**  
Jim Windham made a motion to adjourn at 7:43 p.m. Jeff Wearing seconded the motion. The motion was approved unanimously (7/0).

Respectfully Submitted,



Marcia Brooks  
City Clerk/Treasurer